

NICF
TRAINING CALENDAR OF SHORT TERM IN-SERVICE TRAINING
COURSES/SEMINAR /WORKSHOP INDUCTION TRAINING
DURING THE YEAR 2013-14

S. No.	Name of the Course/Seminar	Duration	Period	Target Group
APRIL 2013				
1.	Induction Training AAO	3 weeks	01.04.2013 to 19.04.2013	Gr. B officers Ghaziabad
2.	International Workshop on Spectrum Management	2 days	29.04.2013 to 30.04.2013	Group 'A' & 'B' Officers Delhi
3.	Probationer Training Gr.'A' (Postal Module), 2011 Batch	5 weeks	22.04.2013 to 24.05.2013	IP&TAFS Probationers 2011 Batch Ghaziabad
MAY 2013				
4.	Compact GPF Module	3 days	02.05.2013 to 04.05.2013	Group 'A' & 'B' Officers Lucknow
5.	Probationer Training Gr.'A' (OJT Postal), 2011 Batch	10 weeks	27.05.2013 to 02.08.2013	IP&TAFS Probationers 2011 Batch Ghaziabad
6.	MCT Phase-II (Domestic)	6 days	13.05.2013 to 18.05.2013	IP&TAFS Officer of 1995 & 1996 Batch
7.	MCT Phase-II (Overseas)	14 days	18.05.2013 to 01.06.2013	IP&TAFS Officer of 1995 & 1996 Batch
8.	Group 'C' Officials Induction Training 4 th Batch	4 weeks	27.05.2013 to 21.06.2013	Group 'C' officials
JUNE 2013				
9.	Workshop on RTI	2 days	26.06.2013 to 27.06.2013	Group 'A' & 'B' Officers
JULY 2013				
10.	Vigilance & Disciplinary Proceeding	5 days	22.07.2013 to 26.07.2013	Gr. 'A' (STS/JAG) and Group 'B' officers
AUGUST 2013				
11.	Probationer Training Gr.'A'	3 weeks	05.08.2013 to 26.08.2013	IP&TAFS Officer of 1995 & 1996 Batch
12.	Group 'C' Officials Induction Training 5 th Batch	4 weeks	26.08.2013 to 20.09.2013	Gr. A (JTS/STS/JAG) and Gr. B
13.	Workshop on Module Pension, vouching and Audit Software	2 days	30.08.2013 to 31.08.2013	Gr. A (JTS/STS/JAG) and Gr. B Bhopal
SEPTEMBER 2013				
14.	Workshop on "Assessment of Spectrum Usage Charges"	2 days	19.09.2013 to 20.09.2013	Gr. A (JTS/STS/JAG) and Gr. B
15.	Workshop on Module Pension, Vouching and Audit Software	3 days	26.09.2013 to 28.09.2013	Gr. A (JTS/STS/JAG) and Gr. B Bhubaneswar

OCTOBER 2013				
16.	In-service Orientation Training for newly recruited	2 days	03.10.13 to 04.10.13	AAOs/AOs/Dy.CCA/Jt.CCA/Director in DoT & DoP Delhi/Ghitorni
17	Workshop on Assessment of SUC	2 days	04.10.13 to 05.10.13	Gr. A (STS/JAG) and Gr. B (Mumbai)
18.	Workshop on Pension Vouching and Audit Software	2 days	*	Gr. A and Gr. B Outstation
19.	AAO Induction Training	10 weeks	21.10.13 to 27.12.13	Gr. 'B' Officer Ghaziabad
NOVEMBER 2013				
20	Probationers Batch 2012	8 + weeks	04.11.2013 Onwards	Gp 'A' Probationers Ghaziabad
21.	Workshop on Pension Vouching and Audit Software	2 days	*	Gr. A and Gr. B Outstation
22.	Workshop on Assessment of SUC	2 days	*	Gr. A and Gr. B Outstation
23.	Workshop on Pension Vouching and Audit Software	2 days	*	Gr. A and Gr. B Outstation
24.	Workshop on Assessment of SUC	2 days	*	Gr. A and Gr. B Outstation
DECEMBER 2013				
25.	Group 'C' Induction Training	4 weeks	16.12.13 to 10.01.14	Group 'C' and Non Gazetted Group 'B' Ghaziabad
26.	Audit & Accounts	2 days	16.12.13 to 17.12.13	Gr. A (STS/JAG) and Gp B
27.	Probationers Batch 2013 Orientation	1 week	23.12.2013 onwards	Gr. A Probationers Ghaziabad
28.	Probationers Batch 2013 Telecom Module	10 weeks	30.12.13 to 31.03.13	Gr. A Probationers Ghaziabad
JANUARY 2014				
29.	Group C Induction Training	4 weeks	20.01.14 to 14.02.14	Group 'C' and Non Gazetted Group 'B' (Ghaziabad)
30.	AAO Induction Training	10 weeks	20.01.14 to 28.03.14	Gp 'B' Officer Ghaziabad
FEBRUARY 2014				
31.	Pension & Terminal Benefits & NPS	5 days	10.02.14 to 14.02.14	Gp A (JTS/STS/JAG) and Gp B Ghaziabad
32.	Revenue Management	5 days	24.02.14 to 28.02.14	Gp A (JTS/STS/JAG) and Gp B (Ghaziabad)
MARCH 2014				
33.	Workshop on RTI	3 days	10.03.14 to 12.03.14	Gp A (JTS/STS) and Gp B (Delhi)
34.	Internal Audit in DoT & DoP	2 days	24.03.14 to 25.03.14	Gp A (JAG/SAG) Delhi

*** Date will be intimated latter**

The special training development activities that would be carried out in accordance with the specific requirements of directions from FEB/Accounts/Internal Audit/ LF & WPF/ USOF/ Vigilance/Admn/FA Posts/ DDG (PAF) etc. from DoT/DoP.