

NATIONAL INSTITUTE OF COMMUNICATION FINANCE
TENTATIVE TRAINING CALENDAR OF SHORT TERM, IN-SERVICE TRAINING
COURSES/SEMINAR/WORKSHOP/INDUCTION TRAINING
DURING THE YEAR 2016-17

S. No.	Name of the Course/Seminar	Duration	Period	Venue	Target Group
APRIL, 2016					
1	Induction Training Group 'A' IP&TAFS Batch 2014 (OJT Telecom)	11 weeks	22.02.2016 TO 01.04.2016	Evaluation at NICF , GZB	IP&TAFS Batch 2014
2	IP&TAFS Batch 2015	31 weeks	01.04.2016 TO 04.11.2016	Monthly evaluation at NICF	IP&TAFS Batch 2015
3	Induction Training for Newly recruited LDC	7weeks	11.04.2016 TO 27.05.2016	NICF	Newly recruited LDC
MAY, 2016					
4	Postal Module + IIPA+NAAA, Shimla	5 weeks	09.05.2016 TO 10.06.2016	NICF	IP&TAFS Batch 2014
5	PVA Software	2 days	19.05.2016 TO 20.05.2016	NICF	SA, AAO, AO, Dy. CCA
6	Workshop on Preparation of Roaster, reservation for SC/ST and PH	2 days	30.05.2016 TO 31.05.2016	NICF	Gr. A/B officers
JUNE, 2016					
7	Workshop on applicability of Service Tax/ CentVAT/ Income Tax-Individual and Corporate Tax	2 day	02.06.2016 TO 03.06.2016	NICF	Group 'A' & 'B' officers
8	Workshop on Compact including CDDO	5days	06.06.2016 TO 10.06.2016	NICF	Gr-B & C
9	Induction Training for newly recruited LDC	7 weeks	13.06.2016 TO 29.07.2016	NICF	Newly recruited LDC
10	IP&TAFS Batch 2014 (OJT Postal)	11 week	20.06.2016 TO 26.08.2016	NICF	2014 Batch
11	Regional workshop on Licence Fee	2 days	20.06.2016 TO 21.06.2016	Outside Delhi. Venue will be decided as per the availability	Jt. CCA and above
12	Regional Workshop on Indian AS	3 days	27.06.2016 TO 29.06.2016	Outside Delhi. Venue will be decided as per the availability	Dy. CCA and above
JULY, 2016					
13	RTI	2 days	07-07-2016 TO 08-07-2016	Outside Delhi. Venue will be decided as per the availability	Dy. CCA and above
14	Technology familiarization	2 days	11.07.2016 TO 12.07.2016	NICF	Group 'B' & 'A'

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15	Regional Workshop on Compact including CDDO	5 days	11-07-2016 TO 15.07.2016	Outside Delhi. Venue will be decided as per the availability	Group 'A' & 'B' officers
16	National/International Seminar on ICT and USOF	2 days	14.07.2016 TO 15.07.2016	Vigyan Bhawan	Whole Industry
17	Workshop for TFC in line with RFC/PFC/IFC	2 day	18.07.2016 TO 19.07.2016	NICF	Group 'A' & 'B' officers
18	Regional Workshop on Compact including CDDO	5 days	25.07.2016 TO 29.07.2016	Outside Delhi. Venue will be decided as per the availability	Group 'A' & 'B' officers
19	Regional Workshop on Indian AS	3 days	26.07.2016 TO 28.07.2016	NICF	Gr. A and Gr. B
AUGUST, 2016					
20	MCT II	3 weeks DT+1 week IT	1week to 4 th week	Domestic and Foreign Component as per approval	1997-99 batches Juniors to this batch as standby
21	Regional Workshop on Compact including CDDO	5 days	01.08.2016 TO 05.08.2016	Outside Delhi. Venue will be decided as per the availability	Group 'B' and 'C'
22	Accrual Accounting	2 days	11.08.2016 TO 12.08.2016	NICF	Group-B & C
23	Workshop on Spectrum	2days	16.08.2016 TO 17.08.2016	NICF	Group A&B
25	Induction training of JA	4 weeks	22.08.2016 TO 20.09.2016	NICF	Group-C
26	Workshop on NOFN -Role of CCA	2 days	23.08.2016 TO 24.08.2016	NICF	Group 'A' & 'B' officers of DoT
24	Confirmation and Valediction of IP&TAFS Batch 2014	3 days	29.08.2016 TO 31.08.2016	NICF	Gr. A
27	Regional Workshop on Indian AS	3 days	29-08-2016 TO 31-08-2016	Outside Delhi. Venue will be decided as per the availability	Dy. CCA and above.
SEPTEMBER, 2016					
28	Role, Authorisation, Control and Password Management	2days	01.09.2016 TO 02.09.2016	NICF	Gr. B/C officers
29	Regional workshop on Spectrum	2 days	05.09.2016 TO 06.09.2016	Outside Delhi. Venue will be decided as per the availability	Jt. CCA and above.
30	Special Audit of TSPs	2days	08.09.2016 TO 09.09.2016	NICF	Gr. A/B officers

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31	Workshop on Bharat Kosh & LF Software	3 day	14-09-2016 TO 16.09.2016	NICF	Gr. A/B officers
32	Prevention of Corruption & Ethics/Probity in public life	2 days	19.09.2016 TO 20.09.2016	NICF	Gr. A and Gr. B officers
33	Vigilance & disciplinary	2 days	22.09.2016 TO 23.09.2016	NICF	Gr. A and Gr. B officers
34	Off campus workshop on USOF	3 days	26.09.2016 TO 28.09.2016	As per availability	Jt. CCA and above.
35	Workshop on auction of spectrum	2 days	29.09.2016 TO 30.09.2016	NICF	Gr. A/B officers
36	Induction Training of JA	4 week	29.09.2016 TO 28.10.2016	NICF	Group-C
OCTOBER, 2016					
37	Induction Training for Newly recruited LDC	7weeks	03.10.2016 TO 18.11.2016	NICF	Newly recruited LDC
38	Regional Workshop on Licence Fee	2 days	03.10.2016 TO 04.10.2016	Outside Delhi. Venue will be decided as per the availability.	Dy. CCA and above.
39	Tendering & procurement & e-procurement	2 days	06.10.2016 TO 07.10.2016	NICF	Gr. A and Gr. B
40	Management Development in collaboration with WB and IMF	2 weeks	10.10.2016 TO 21.10.2016	one week in India and one week attachment at WB and IMF	Gr. A officers
41	Assessment of Spectrum Usages Charges- Refresher Course	2 days	13-10.2016 TO 14-10-2016	NICF	Group 'A' & 'B' officers
42	Regional Workshop on Indian AS	3 days	19.10.2016 TO 21.10.2016	NICF	Dy. CCA and above
43	Leadership Skills including Ethics & Value, Behavioural and Stress Management	2 days	26.10.2016 TO 27.10.2016	NICF	Gr. A and Gr. B
NOVEMBER, 2016					
44	Induction training of JA	4weeks	04.11.2016 TO 02.12.2016	NICF	Newly recruited JA
45	Estt. & Admn. Module for IP&TAFS 2015 batch	4 weeks	07.11.2016 TO 02.12.2016	NICF	Group-A

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46	Customized training on Advance excel	3 days	09.11.2016 TO 11.11.2016	NICF	Group- B and C
47	Regional workshop on Licence Fee	2 days	17.11.2016 TO 18.11.2016	Outside Delhi. Venue will be decided as per the availability	Jt. CCA and above.
48	Workshop on Compact including PFMS	5 days	21-11-2016 TO 25.11.2016	NICF /INGAF	Group B & C officers
49	Budgeting & Financial Advice	3 Days	28.11.2016 TO 30.11.2016	NICF	Group 'A' & 'B' officers
DECEMBER, 2016					
50	Workshop on SUC	2 days	01-12-2016 TO 02.12.2016	NICF	Jt. CCA and above.
51	Induction Training of IP&TAFS 2015 batch (Bharat Darshan)	5 weeks	05.12.2016 TO 06.01.2017	NICF	
52	Terminal Benefits & NPS	3 days	14.12.2016 TO 16.12.2016	NICF	SA, AAO, AO, Dy.CCA & Jt.CCA
53	Induction training of JA	4 weeks	14.12.2016 TO 10.01.2017	NICF	
54	Regional Workshop on Compact including PFMS	5 days	19.12.2016 TO 23.12.2016	Outside Delhi. Venue will be decided as per the availability	Group 'A' & 'B' officers
55	Induction Training for IP&TAFS batch 2016		20.12.2016 TO 28.12..2016	NICF	IP&TAFS 2015 Batch
JANUARY, 2017					
56	Workshop on Compact including PFMS	5 days	02-01-2017 TO 06- 02-2017	Outside Delhi. Venue will be decided as per the availability	Group 'A' & 'B' officers
57	Maintenance of file/records including e-office & FTS	1 day	06.01.2017	NICF	Group B and C
58	PVA Software	3 days	09.01.2017 TO 11.01.2017	NICF	SA to Jt.CCA
59	Induction Training of IP&TAFS 2015 batch (Telecom Module)	5 weeks	09.01.2017 TO 05.02.2017	NICF	IP&TAFS 2015 Batch
60	Workshop on Licence Free	2days	12.01.2017 TO 13.01.2017	NICF	Group 'A' & 'B' officers
61	Workshop on TDS and filing of returns	2 days	30.01.2017 TO 31.01.2017	NICF	Group 'A', 'B' & 'C'

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FEBRUARY, 2017					
62	Terminal Benefits	4 days	06.02.2017 TO 09.02.2017	NICF	SA to Jt.CCA
63	OJT IP&TAFS Batch 2015 in Telecom and with TSPs	11 weeks	Continued up to 31 March	NICF	Probationers-2015
64	Audit in Computerised Environment	2 days	09-02-2017 TO 10- 02-2017	NICF	Group A&B officers
65	Workshop on Compact including PFMS	5 days	20-02-2017 TO 24.02.2017	Outside Delhi. Venue will be decided as per the availability	Group 'A' & 'B' officers
66	Workshop on NOFN –Role of CCA	2 days	27.02.2017 TO 28.02.2017	NICF	Group 'A' & 'B' officers of DoT
MARCH, 2017					
67	APAR	2 days	06.03.2017 TO 07.03.2017	NICF	Group A & B
68	National Seminar on Spectrum Management	2 days	9.03.2017 TO 10.03.2017	Vigyan Bhawan	Industry
69	Digital India and Role of CCA	2 Days	14.03.2017 TO 15.03.2017	NICF	CCA and Jt. CCA
70	Internal Audit in EDP	2 days	20.03.2017 TO 21.03.2017	NICF	Group A & B
71	PLI and RPLI	2 days	23.03.2017 TO 24.03.2018	NICF	Group A & B